

## Meeting Minutes

Salisbury/Wicomico Metropolitan Planning Organization (“S/WMPO”)  
Council meeting  
February 13, 2019

Government Office Building  
Council Chambers, Room 301  
125 N. Division Street  
Salisbury, MD

### Attendees:

#### *S/WMPO Council:*

Matthew Creamer, Chair, Wicomico County  
Charles Anderson, Vice Chair, City of Seaford, DE  
Brad Bellacicco (Proxy), Tri County Council of the Lower Eastern Shore (“TCCLES”)  
Sara Bynum-King, Town of Delmar  
Tyson Byrne, Maryland Department of Transportation (“MDOT”)  
Mike DuRoss (Proxy), Delaware Department of Transportation (“DelDOT”)  
Josh Hastings, Wicomico County Council  
Jack Heath, City of Salisbury Council  
Julia Glanz, City of Salisbury  
John Rieley, Sussex County Council

#### *Others:*

Brett Deane, Maryland State Highway Administration (“SHA”), District 1  
Keith Hall, S/WMPO Executive Director

### Introduction

Chairman Creamer opened the meeting at 1:00 P.M. and welcomed everyone. Chairman Creamer introduced new members Mr. Josh Hastings of the Wicomico County Council and Mr. John Rieley of the Sussex County Council.

### Minutes

The first item of business was approval of the minutes from November 15, 2018. Chairman Creamer asked if anyone had additions or corrections to the draft meeting minutes. Mr. Byrne made a motion to approve the minutes as submitted, with the motion seconded by Ms. Glanz. The motion to approve the November 15, 2018 meeting minutes passed unanimously.

### **Transit Asset Management Plan – FY 2019 Performance Measures and Targets presentation**

Tyson Byrne (MDOT)

Mr. Byrne presented an overview about FY 2019 Performance Measures and Targets associated with transit asset management. Highlights of the presentation included the following:

- Requirements for MPO Coordination with locally operated transit systems located in an Urbanized Area;
- Role of MDOT's Maryland Transit Administration's Office of Local Transit Support;
- Group Transit Asset Management Plan contents and Policy commitments;
- Performance Measures and Decision Support Tools; and
- FY 2019 Targets.

Mr. Hall stated the Transit Asset Management Plan targets will be adopted administratively prior to July 1, 2019; therefore, no action is requested by the TAC or Council. After a discussion by Council members about Shore Transit's fleet inventory, Chairman Creamer thanked Mr. Byrne for the presentation.

### **Maryland State Highway Administration project updates presentation**

Brett Deane (SHA)

Mr. Deane presented updates on the following State roadways within Wicomico County:

- U.S. Route 50 and Sixty Foot Road intersection – project consisted of realignment of intersection and signalization. Project has been completed;
- U.S. Route 50 and White Lowe Road intersection – reconfiguring to a Maryland T intersection and adding a traffic signal on westbound approach. Other improvement include no left turn onto westbound U.S. Route 50 from Stanton Avenue. Estimated project completion – Winter 2019;
- MD 349 and Riawakin Dam – Experienced third washout of dam structure, which caused a segment of MD 349 to be closed during repair. Estimated completion date – late Spring 2019;
- U.S. Route 13 Bypass – Recently completed a 2-year project replacing all 11 bridge decks. Bypass remained open during construction; and
- Upcoming projects include applying a high-performance thin overlay pavement on U.S. Route 13 from the Center at Salisbury to Dagsboro Road, as well as widening and extending the acceleration and deceleration lanes onto U.S. Route 50 at its intersect with MD 670, MD 347, and Rockwalkin Road.

Council members inquired about projects at ALDI grocery store, use of recyclable materials in pavement, and the drainage and sidewalk improvements on U.S. Route 13

Business. Mr. Deane replied the State issued the access permit for ALDI; SHA is currently testing various pavement types in western Maryland; and the drainage project is starting this summer. As part of the bridge replacement project on U.S. Route 13 between E. Carroll Street and Main Street, eight billboards were removed. The next phase of project is to work on the sides, which the phase should be completed in the summer. The following stage is the utility relocate, which may take up to two-years. Once completed with locating utilities, the bridge replacement will commence. The project engineering is 100 percent complete and the replacement is fully funded. Chairman Creamer thanked Mr. Deane for the project updates.

### **Resolution 1-2019**

#### **S/WMPO FY 2020 Unified Planning Work Program**

Keith Hall (S/WMPO)

Mr. Hall presented the Draft FY 2020 UPWP, which the proposed budget of \$209,135.00 represents a funding increase of 3.3 percent or approximately \$6,651.00 compared to the FY 2019 UPWP dated February 27, 2018. The Maryland and Delaware apportionments to the proposed FY 2020 UPWP account for 75 percent or \$157,683.00 and 25 percent of \$51,172, respectively.

The draft budget does not include any unencumbered carryover funding from FY 2019. Any unencumbered funding will be incorporated into the FY 2020 UPWP at the end of the current fiscal year. The draft UPWP consists of four major funding categories: 1) Core Planning; 2) MPO Administration; 3) Public Participation Process; and 4) Special Studies. As proposed, the allocation for the aforementioned categories is as follows:

- 1) Core Planning = \$45,600.00 / 22 percent of total budget;
- 2) MPO Administration = \$53,000 / 25 percent of total budget;
- 3) Public Participation Process = \$5,000 / 3 percent of total budget; and
- 4) Special Studies = \$105,535.00 / 50 percent of total budget.

Mr. Hall stated the TAC reviewed the draft budget at their January 22, 2019 meeting. At which time, the TAC made a favorable recommendation to forward the draft budget to the MPO Council for their review and consideration.

Mr. Hastings made a motion to adopt the Draft FY 2020 UPWP. The motion was seconded by Mr. Heath. With all Committee members voting in favor, Resolution 01-2019 passed unanimously.

### **Member Updates / Other Business**

There were no member updates / other business.

### **Public Comments**

There were no public comments.

**Next Meeting Date/Adjourn**

Mr. Hall stated the next meeting is May 8<sup>th</sup>.

There being no other business before the Council, upon a motion by Mr. Anderson, seconded by Mr. Byrne, with all members voting in favor, and none opposed, the meeting was adjourned.

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